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APPROVAL LEVELS OF AUTHORITY AND DOCUMENT REVIEW – J une 2021

(unless further restricted by individual Contracting Officer warrant levels)

SOFSA

ACTION	REVIEW	APPROVAL
1. Acquisition Plan (See paragraphs & paragraph **)**		
Development:		
Equal to or greater than $10M	FCO, Legal & SOF AT&L-KM	SSA
Production:		
Equal to or greater than $25M in any one year or equal to or greater than $50M for all years.	FCO, Legal & SOF AT&L-KM	SSA
NOTE: For Services refer to 5601-1.2l paragraphs		
2. Type of Contract D&F		
Single-Award Indefinite-Quantity Contracts greater than $112M	FCO, Legal, SOF AT&L-KM, & HCA	SPE
Award Fee Contracts	FCO, Legal & SOF AT&L-KM	HCA
Incentive Fee Contracts	KO	FCO_1
Personal Services Contract	FCO, Legal & SOF AT&L-KM	HCA
Undefinitized Contractual Action (UCA)	FCO, Legal & SOF AT&L-KM	HCA

Contracts or orders with T&M or LH CLINs (greater than $1M OR greater than 3 yrs)	FCO, Legal & SOF AT&L-KM	HCA
Contracts or orders with T&M or LH CLINs (less than or equal to $1M AND less than or equal to 3 yrs)	KO	FCO_2

3. Justification and Approvals (J&As), Brand Name Justifications, and E xception to Fair Opportunity

Equal to or less than $700,000	KO	KO
Greater than $700,000, but less than or equal to $6.5M	Legal	PAAC
Greater than $6.5M, but less than or equal to $13.5M	FCO, Legal, & SOF AT&L-KM	AAC
Greater than $13.5M, but less than or equal to $93M	Legal, SOF AT&L-KM, & AAC	HCA
Greater than $93M	Legal, SOF AT&L-KM, & AAC	SPE

4a. Requests for Proposals, Invitations for Bids, and Requests for Quotes

Equal to or less than $2M	KO	KO
Greater than $2M, but less than $20M	Legal	KO
Equal to or greater than $20M, but less than $50M	Legal	FCO
For competitive – Equal to or greater than $50M	FCO, Legal, SSAC-C (if applicable), & SSA	SOF AT&L-KM
For non-competitive – Equal to or greater than $50M	FCO & Legal	SOF AT&L-KM

4b. Requests for Final Proposals Revisions (Competitive - if applicable)

Equal to or greater than $50M	FCO, Legal, SSAC-C (if applicable) & SOF AT&L-KM	SSA

5. Business Clearance

Equal to or less than $2M	KO	KO
Greater than $2M, but less than $20M	Legal	KO
Equal to or greater than $20M, but less than $50M	Legal	FCO
For competitive – Equal to or greater than $50M	FCO & Legal	SOF AT&L-KM
For non-competitive – Equal to or greater than $50M, but less than $500M	Legal & FCO	SOF AT&L-KM
Equal to or greater than $500M	Legal, FCO, & DPC	SOF AT&L-KM

6. Contract Clearance

Equal to or less than $2M	KO	KO
Greater than $2M, but less than $20M	Legal	KO
Equal to or greater than $20M, but less than $50M	Legal	FCO
For competitive – Equal to or greater than $50M	Legal & FCO	SOF AT&L-KM
For non-competitive – Equal to or greater than $50M, but less than $500M	Legal & FCO	SOF AT&L-KM
Equal to or greater than $500M	Legal, FCO, & DPC	SOF AT&L-KM

7. Source Selection or Evaluation Plans

Equal to or less than $6.5M	KO	SSA
Greater than $6.5M	Legal	SSA

8. Post Award Peer Reviews (Required for Services Only -See SOFARS 5601.170)

Equal to or greater than $50M	Legal, FCO & SOF AT&L-KM	N/A

9. Ratifications

Equal to or less than the SAT	Legal	FCO
Greater than the SAT	FCO, Legal, & SOF AT&L-KM	HCA

10. Terminations

Termination for Default/Cause	Legal & SOF AT&L-KM	HCA
Termination for Convenience (equal to or less than $6.5M)	KO	FCO
Termination for Convenience (greater than $6.5M)	Legal	FCO

[1] When the FCO is also the KO, approval authority is one level above the FCO.
[2] When the FCO is also the KO, the approval authority will be the HCA.
NOTE: The USSOCOM Acquisition Executive/Senior Procurement Executive (AE/SPE) designates as, and delegates the duties of, the USSOCOM Agency Advocate for Competition (AAC) to the Deputy Director of Procurement, and the Procuring Activity Advocate for Competition (PAAC) to each Division Chief of SOF AT&L-KF/KH/KP/KW/KI/KR/KS and Field Contracting Office Chiefs.

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