5807.104 General procedures

(S-90) All Acquisition Plan templates, procedures, and supporting documentation templates are located in DARS PGI 5807.104(S-90). The templates are consistent with FAR 7.103 and DFARS 207.103 guidelines.

(S-91) The PMO shall provide a draft statement of objectives/performance work statement/statement of work, an IGCE or cost estimate, and the Market Research Report with a combined AS/AP or standard AP. The DISA IGCE Handbook can be found at https://www.ditco.disa.mil/hq/Deskbooks . The Market Research Report template can be found at DARS PGI 5810.002(S-92).

(S-92) *AP revisions*. Follow guidance at DARS PGI 5807.104(S-93) for pre-award or post-award AP revisions (limited to substantive changes).

(S-93) *AP files*.

(1) The PMO shall maintain a copy with signatures of the combined AS/AP, standard AP, or streamlined AP, and any subsequent revisions.

(2) The contracting officer shall ensure the original approved combined AS/AP, standard AP, or streamlined AP, and any subsequent revisions, are incorporated in the official contract file.

Parent topic: SUBPART 5807.1 – ACQUISITION PLANS