MP5301.90 - CLEARANCE APPROVAL BY THE DAS(C)/ADAS(C)

(A) Business Clearance Approval for Non-Competitive Actions

(1) The contracting officer will submit notifications to SAF/AQ Cthirty days prior to the anticipated Business Clearance Session with the DAS(C)/ADAS(C). Obtain DAF IP Cadre (SAF/AQCC) feedback on draft documents prior to submission to SAF/AQC for DPCAP Peer Review. Request DAF IP Cadre input by completing the Cadre Support Request Intake Form and submit to the DAF IP Cadre Workflow.

(2) No later than 10 business days prior to the desired Business Clearance Session, the contracting officer will forward the following documents through the SCO to SAF/AQ C:

(a) CompletedRequest for Business Clearance (non-competitive);

(b) Copies of the Commercial Item Determination(s) (DFARS 212.102(a)(i)) that are greater than or equal to $1M;

(c) Preliminary Price Negotiation Memorandum and related attachments;

(d) Request for Business Clearance (non-competitive)briefing charts; and

(e) On a case-by-case basis, additional documentation may be requested in support of the SAF/AQC and/or DPCAP Peer Review.

(f) The designated CR will conduct the clearance review prior to submitting the required clearance documents to SAF/AQC. Recommend obtaining DAF IP Cadre (SAF/AQCC) feedback on draft documents prior to submission to SAF/AQC by contacting the DAF IP Cadre Workflow.

(g) If DPCAP Peer Review is required, the Business Clearance Session to brief the clearance approval official occurs prior to the commencement of the DPCAP Peer Review Phase 1. The Business Clearance Approval document may be signed by the clearance approval official prior to Phase 1, but commencement of negotiations are conditioned upon successful completion of the Peer Review. If DPCAP Peer Review is required, and the Business Clearance Session has been delegated to the SCO, follow the procedures above for notification and document submission to SAF/AQC .

(h) The contracting officer shall submit a revised Business Clearance Approval document for DAS(C)/ADAS(C) approval, prior to concluding negotiations, when changes to the original negotiation range or parameters that were set forth on the approved Business Clearance Approval document are required. Submit the documents through the SCO to SAF/AQC for approval. Negotiation offers that exceed the approved negotiation range or parameters may not be made until a revised negotiation range or parameters are approved.

(B) Business Clearance Approval for Competitive Actions

(1) The contracting officer will submit notifications to SAF/AQ Cthirty days prior to the anticipated Business Clearance Session with the DAS(C)/ADAS(C). Obtain DAF IP Cadre (SAF/AQCC) feedback on draft documents prior to submission to SAF/AQC for DPCAP Peer Review. Request DAF IP Cadre input by completing the Cadre Support Request Intake Form and submit to the DAF IP Cadre

Workflow.

(2) No later than 10 business days prior to the desired Business Clearance Session, the contracting officer will forward the following documents through the SCO to SAF/AQ C:

(a) CompletedRequest for Business Clearance;

(b) Request for Business Clearance (competitive) briefing charts;

(c) Request for Proposal (including attachments); and

(d) On a case-by-case basis, additional documentation may be requested in support of the SAF/AQC and/or DPCAP Peer Review (e.g., Source Selection Plan, Acquisition Strategy Document, Acquisition Strategy Plan Charts).

(e) The designated CR will conduct the clearance review prior to submitting the required clearance documents to SAF/AQC. Recommend obtaining DAF IP Cadre (SAF/AQCC) feedback on draft documents prior to submission to SAF/AQC by contacting the DAF IP Cadre Workflow.

(f) If DPCAP Peer Review is required, the Business Clearance Session to brief the clearance approval official occurs either before or after the commencement of the DPCAP Peer Review Phase 1. The decision to hold Peer Reviews prior to Business Clearance approval will be made in coordination with SAF/AQC. Should Business Clearance be held prior to the Peer Review, Business Clearance is conditioned upon successful completion of the Peer Review. If DPCAP Peer Review is required, and the BusinessClearance Session has been delegated to the SCO, follow the procedures above for notification and document submission to SAF/AQC.

Parent topic: MP5301 - Federal Acquisition Regulations System