

14.408-7 Documentation of award.

- (a) The *contracting officer shall* document compliance with [14.103-2](#) in the contract file.
- (b) The documentation *shall* either state that the accepted bid was the lowest bid received, or list all lower bids with reasons for their rejection in sufficient detail to justify the award.
- (c) When an award is made after receipt of equal low bids, the documentation *shall* describe how the tie was broken.

Parent topic: [14.408 Award.](#)