

15.303 Responsibilities.

(a) *Agency heads* are responsible for source selection. The contracting officer is designated as the source selection authority, unless the agency head appoints another individual for a particular acquisition or group of *acquisitions*.

(b) The source selection authority shall-

(1) Establish an evaluation team, tailored for the particular acquisition, that includes appropriate contracting, legal, logistics, technical, and other expertise to ensure a comprehensive evaluation of *offers*;

(2) Approve the source selection strategy or acquisition plan, if applicable, before solicitation release;

(3) Ensure consistency among the solicitation requirements, notices to *offerors*, proposal preparation instructions, evaluation factors and subfactors, solicitation provisions or *contract clauses*, and data requirements;

(4) Ensure that proposals are evaluated based solely on the factors and subfactors contained in the solicitation (10 U.S.C.2305(b)(4)(C) and 41 U.S.C.3703(c));

(5) Consider the recommendations of advisory boards or panels (if any); and

(6) Select the source or sources whose proposal is the best value to the Government (10 U.S.C.2305(b)(4)(C) and 41 U.S.C.3703(c)).

(c) The contracting officer shall-

(1) After release of a solicitation, serve as the focal point for inquiries from actual or prospective *offerors*;

(2) After receipt of proposals, control exchanges with *offerors* in accordance with 15.306; and

(3) Award the contract(s).

Parent topic: Subpart 15.3 - Source Selection