

32.409-1 Recommendation for approval.

If recommending approval, the *contracting officer shall* transmit the following, under agency procedures, to the approving authority:

- (a) Contract data, including-
 - (1) Identification and date of the award;
 - (2) Citation of the appropriation;
 - (3) Type and dollar amount of the contract;
 - (4) Items to be supplied, schedule of deliveries or performance, and status of any deliveries or performance;
 - (5) The contract fee or profit contemplated; and
 - (6) A copy of the contract, if available.
- (b) The contractor's request and supporting information.
- (c) A report on the contractor's *past performance*, responsibility, technical ability, and plant capacity.
- (d) Comments on-
 - (1) The contractor's need for advance payments; and
 - (2) Potential Government benefits from the contract performance.
- (e) Proposed advance payment contract terms, including proposed security requirements.
- (f) The findings, determination, and authorization (see [32.410](#)).
- (g) The recommendation for approval of the advance payment request.
- (h) Justification of any proposal for waiver of interest charges (see [32.407](#)).

Parent topic: [32.409 Contracting officer action.](#)