

# Subpart 42.16 - Small Business Contract Administration

**Parent topic:** [Part 42 - Contract Administration and Audit Services](#)

## 42.1601 General.

The *contracting officer* shall make every reasonable effort to respond *in writing* within 30 days to any written request to the *contracting officer* from a small business concern with respect to a contract administration matter. In the event the *contracting officer* cannot respond to the request within the 30-day period, the *contracting officer* shall, within the period, transmit to the contractor a written notification of the specific date the *contracting officer* expects to respond. This provision shall not apply to a request for a *contracting officer* decision under [41 U.S.C. chapter 71](#), Contract Disputes.