

# 43.103 Types of contract modifications.

*Contract modifications* are of the following types:

(a) *Bilateral*. A bilateral modification (*supplemental agreement*) is a *contract modification* that is signed by the contractor and the *contracting officer*. Bilateral modifications are used to-

- (1) Make negotiated equitable adjustments resulting from the issuance of a *change order*;
- (2) Definitize letter contracts; and
- (3) Reflect other agreements of the parties modifying the terms of contracts.

(b) *Unilateral*. A unilateral modification is a *contract modification* that is signed only by the *contracting officer*. Unilateral modifications are used, for example, to-

- (1) Make administrative changes;
- (2) Issue *change orders*;
- (3) Make changes authorized by clauses other than a changes clause (*e.g.*, Property clause, *Options* clause, or *Suspension of Work* clause); and
- (4) Issue termination notices.

**Parent topic:** [Subpart 43.1 - General](#)