ANNEX 6 - CONSOLIDATED UNDEFINITIZED CONTRACT ACTION (UCA) MANAGEMENT REPORT

In accordance with 5217.7405, Plans and Reports, each contracting activity shall submit a Consolidated UCA Management Report, which provides the following information:

Contract Number
Task Order/Delivery Order Number (if applicable)
Program Description/Reason for Award
Date the Action was Awarded
Is the Action an Undefinitized Contract Action (UCA) or Unpriced Change Order?
Original Due Date for Definitization
Date Qualifying Proposal Received
Extended Date for Definitization
Date of Definitization Modification (if Definitized)
Negotiated Amount (if Definitized)
Profit/Fee Percentage Negotiated (if Definitized)
Contract Type (if Definitized)
Was the contract type risk value used for the objective profit/fee in the record of weighted guidelines in the LOW end of the designated range? If NO, provide a justification in column W comments.
Estimated percentage of actual costs incurred prior to definitization (if Definitized)
Reporting Date
Calculated Due Date (calculated field)
Report Date or Definitization Date (calculated field)
# Days Before/Past Scheduled Definitization Date (calculated field)
UCA/UCO Age Greater than 360 Days (calculated field)
Subject to Definitization Rules? (Yes/No)
Not to Exceed Amount ($)
Amount Obligated ($)
To standardize report submissions, use the UCA reporting template of DFARS PGI 217.7405(2)(ii) available at the following website:


Note: There are five automatic-calculated fields in this new template.