Subpart 5617.74 - UNDEFINITIZED CONTRACT ACTIONS

Parent topic: Part 5617 - SPECIAL CONTRACTING METHODS

5617.7404 Limitations.

5617.7404-1 Authorization.

(Revised November 2018)

(a) At a minimum, when submitting a Undefinitized Contract Action (UCA) request to the Directorate of Procurement, the cognizant Requiring Activity Official will provide:

(1) An Independent Government Cost Estimate;

(2) A detailed statement of objectives/statement of work delineating the program requirement, quantities, item(s) description, and delivery schedule and/or other documentation requirement by the Contracting Officer.

(3) Certified Funding

(b) The Requiring Activity, in coordination with the Contracting Officer shall prepare the Determination and Finding and obtain the HCA's approval prior to issuing a UCA. The DoD UCA Template is included in DFARS PGI 217.7404-1(2) . When submitting a UCA for review, a draft of the letter contract must be provided.

(c) Any changes to the original UCA requirements, quantities, or estimated cost must be submitted by the requiring activity and approved by the HCA as amended verbiage to the UCA D&F. The appropriate NTE changes should be included in the amended D&F.

(d) See the DCG for the responsibilities for recording and tracking UCAs.

5617.7404-3 Definitization Schedule.

(a)

(3) A request to exceed the limitations of the definitization schedule of an UCA beyond the dates established in DFARS 217.7404-3(a) shall be submitted for approval to the HCA.

(4) The request shall include a statement detailing the actions taken to enforce the milestone schedule. If applicable, provide a detailed explanation of any government caused delay or any government action resulting in a substantial contribution to the delay.

HQ, United States Special Operations Command

Special Operations Forces Acquisition, Technology, and Logistics (SOF AT&L-K)

SOFARS 5617

February 2007