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**APPROVAL LEVELS OF AUTHORITY AND DOCUMENT REVIEW – June 2021**

(unless further restricted by individual Contracting Officer warrant levels)

**SP-1 & SP-2**

| ACTION | REVIEW | APPROVAL |
|---|---|---|
| **1. Acquisition Plan (See** paragraphs & paragraph **)** | | |
| Development: | | |
| Equal to or greater than $10M | FCO*, Legal & SOF AT&L-KB | SSA |
| Production: | | |
| Equal to or greater than $25M in any one year or equal to or greater than $50M for all years. | FCO*, Legal & SOF AT&L-KB | SSA |

***NOTE:*** For Services refer to 5601-1.2l paragraphs

**2. D&F**

| | | |
|---|---|---|
| Single-Award Indefinite-Quantity Contracts greater than $112M | Legal, SOF AT&L-KB, & HCA | SPE |
| Award Fee Contracts | Legal & SOF AT&L-KB | HCA |
| Incentive Fee Contracts | KO | FCO[1] |
| Personal Services Contract | Legal & SOF AT&L-KB | HCA |
| Undefinitized Contractual Action (UCA) | Legal & SOF AT&L-KB | HCA |
| Contracts or orders with T&M or LH CLINs (greater than $1M OR greater than 3 yrs) | Legal & SOF AT&L-KB | HCA |

| | | |
|---|---|---|
| Contracts or orders with T&M or LH CLINs (less than or equal to $1M AND less than or equal to 3 yrs) | KO | FCO[2] |

**3. Justification and Approvals (J&As), Brand Name Justifications, and Exception to Fair Opportunity**

| | | |
|---|---|---|
| Equal to or less than SAT | KO | KO |
| Greater than SAT but less than $1M | KO, Legal | PAAC |
| Equal to or greater than $1M, but less than $13.5M | Legal, SOF AT&L-KB | AAC |
| Equal to or greater than $13.5M, but less than $93M | Legal, SOF AT&L-KB, & AAC | HCA |
| Equal to or greater than $93M | Legal, SOF AT&L-KB, & AAC | SPE |

**4a. Requests for Proposals, Invitations for Bids, and Requests for Quotes**

| | | |
|---|---|---|
| Equal to or less than $750,000 ($1M for task orders) | KO | KO |
| Greater than $750,000 but less than $1M ($1M for task orders) | Legal | FCO |
| Equal to or greater than $1M, but less than $50M | Legal & FCO | SOF AT&L-KB |
| For competitive –<br>Equal to or greater than $50M | FCO, Legal, SSAC-C (if applicable), & SSA | SOF AT&L-KB |
| For non-competitive –<br>Equal to or greater than $50M | Legal & FCO | SOF AT&L-KB |

**4b. Requests for Final Proposals Revisions (Competitive - if applicable)**

| | | |
|---|---|---|
| Equal to or greater than $50M | FCO, Legal, SSAC-C (if applicable) & SOF AT&L-KB | SSA |

**5. Business Clearance**

| | | |
|---|---|---|
| Equal to or less than $750,000 ($1M for task or delivery orders) | KO | KO |
| Greater than $750,000 but less than $1M ($1M for task or delivery orders) | KO | FCO |
| Equal to or greater than $1M, but less than $50M | Legal & FCO | SOF AT&L-KB |
| For competitive –<br>Equal to or greater than $50M | Legal & FCO | SOF AT&L-KB |
| For non-competitive –<br>Equal to or greater than $50M, but less than $500M | Legal & FCO | SOF AT&L-KB |
| Equal to or greater than $500M | Legal, FCO, & DPC | SOF AT&L-KB |

**6. Contract Clearance**

| | | |
|---|---|---|
| Equal to or less than $750,000 ($1M for task or delivery orders) | KO | KO |
| Greater than $750,000 but less than $1M ($1M for task or delivery orders) | KO | FCO |
| Equal to or greater than $1M, but less than $50M | Legal & FCO | SOF AT&L-KB |
| For competitive –<br>Equal to or greater than $50M | FCO & Legal | SOF AT&L-KB |
| For non-competitive –<br>Equal to or greater than $50M, but less than $500M | FCO & Legal | SOF AT&L-KB |
| Equal to or greater than $500M | FCO, Legal, & DPC | SOF AT&L-KB |

**7. Source Selection or Evaluation Plans**

| | | |
|---|---|---|
| Equal to or less than $1M | KO | SSA |

| | | |
|---|---|---|
| Greater than $1M | SOF AT&L-KB, Legal | SSA |
| **8. Post Award Peer Reviews (Required for Services Only -See SOFARS 5601.170 )** | | |
| Equal to or greater than $50M | FCO & Legal | SOF AT&L-KB |
| **9. Ratifications** | | |
| Equal to or less than $25,000 | KO & Legal | FCO |
| Greater than $25,000 | Legal, FCO & SOF AT&L-KB | HCA |
| **10. Terminations** | | |
| Termination for Default | Legal & FCO | SOF AT&L-KB |
| Termination for Convenience (equal to or less than the SAT) | KO | FCO |
| Termination for Convenience (greater than the SAT) | Legal & FCO | SOF AT&L-KB |

[1] When the FCO is also the KO, approval authority is one level above the FCO.
[2] When the FCO is also the KO, the approval authority will be the HCA.
NOTE: The USSOCOM Acquisition Executive/Senior Procurement Executive (AE/SPE) designates as, and delegates the duties of, the USSOCOM Agency Advocate for Competition (AAC) to the Deputy Director of Procurement, and the Procuring Activity Advocate for Competition (PAAC) to each Division Chief of SOF AT&L-KF/KH/KP/KW/KI/KR/KS and Field Contracting Office Chiefs.

**Parent topic:** Attachment 5601-1 Table Of Contents