

# **MP5301.602-2 (d) Designation, Assignment, and Responsibilities of a Contracting Officers Representative (COR)**

The following are mandatory procedures (MP) for standardizing the Air Force (AF) contracting process regarding designation, assignment, and responsibilities of a Contracting Officer's Representative. The assignment of a COR is not necessary when the CO retains or delegates surveillance to DCMA, or one of the categories of services exempted in [AFI 63-138](#), except Construction. [DoDI 5000.72](#) requires COs to designate a COR for Construction contracts, unless the contracting officer retains and executes contract oversight responsibilities when the conditions of [DFARS 201.602-2](#) exist.

- **1.0 Contracting Officer Roles and Responsibilities**
- **2.0 COR Roles and Responsibilities**
- **3.0 COR Supervisor**
- **4.0 OGE 450 Determination and Processing**
- **5.0 Quality Assurance Program Coordinator (QAPC)**
- **6.0 Memorandum Templates and Contract Training Syllabus**

**Parent topic:** [MP5301.6 - CAREER DEVELOPMENT, CONTRACTING AUTHORITY, AND RESPONSIBILITIES](#)