Part 5319 - Small Business Programs

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DAF Contracting Compass Part 19

Revised: June 2024

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Subpart 5319.2 — POLICIES

5319.201 General Policy

(b) See MP5301.601(a)(i).

(c)(8) See MP5301.601(a)(i).

(c)(10)(A) SB specialists review acquisitions as required by DFARS 219.201(c)(10)(A) to include task

orders and delivery orders (excluding awards under Phase I and Phase II of the Small Business Innovation Research/Small Business Technology Transfer Programs). SB specialists shall review actions over $10,000, but under the simplified acquisition threshold, when required by the Director, SAF/SB or by written, joint agreement of the SCO and the MAJCOM/FLDCOM/DRU/DAFRCO Director of Small Business in accordance with DFARS PGI 219.201(c)(10)(1).

(B) Document review on the DD Form 2579, *Small Business Coordination Record*. (Please note, you have to download the form from the link). Except for AFMC, forward a copy of all completed DD Forms 2579 in excess of $1,000,000 to the applicable MAJCOM/FLDCOM/DRU Director of Small Business prior to convening an Acquisition Strategy Panel or prior to finalizing the Acquisition Strategy if an ASP is not convened. In those instances where the SB specialist and the SBA/PCR are precluded from the review process due to security classification, the contracting officer must complete a DD Form 2579 , and the COCO must review and coordinate on the form.

(d)(1) The contracting office shall coordinate with the SB specialist as early in the acquisition planning process as practicable to enable early engagement on Air Force Small Business Program requirements. Refer to AFI 90-1801, *Small Business Programs*.

(d)(2) The SB specialist shall coordinate with SAF/SB when an acquisition strategy or plan involves substantial bundling.

(d)(3) The SB specialist shall coordinate with SAF/SB on all determinations and findings that involve substantial bundling.

5319.202 Specific Policy

Contracting officers shall provide for review by the Director, SAF/SB, or the Director’s designee, any acquisition the Director, SAF/SB, deems necessary to fulfill the Director’s authorities and responsibilities in AFI 90-1801 to provide advice and make recommendations. The contracting officer shall document the contract file with the recommendations of the Director, or the Director’s designee, and whether the recommendations were accepted or rejected.

Subpart 5319.5 — SMALL BUSINESS TOTAL SET-ASIDES, PARTIAL SET-ASIDES, AND RESERVES

5319.502-8 Rejecting Small Business Administration Recommendations

(b) See MP5301.601(a)(i).

(d) When notified by the SBA that it has filed an appeal with the Agency Head, follow 5319.810 below to prepare an appeal case file.

Subpart 5319.6 — CERTIFICATES OF COMPETENCY AND

DETERMINATIONS OF RESPONSIBILITY

5319.602-3 Resolving differences between the agency and the Small Business Administration

(a)(3) The contracting officer will prepare and submit a request to appeal, with an appeal case file prepared IAW 5319.810(b)(2) below, through the SCO (or designee) to SAF/SB with copy provided to the MAJCOM/FLDCOM SB Office.

Subpart 5319.8 — CONTRACTING WITH THE SMALL BUSINESS ADMINISTRATION (THE 8(A) PROGRAM)

5319.810 SBA Appeals

(a) See HAF MD 1-30, On behalf of the SecAF, SAF/SB is responsible for resolving the SBA's complaints to the Agency Head and determining whether the SBA's appeals will be granted or denied.

(b)(2) When notified by the SBA of an intent to appeal and within ten work days of receipt of the formal appeal, the contracting officer will prepare and submit an appeal case file through the SCO (or designee) to SAF/SB with a copy provided to the MAJCOM/FLDCOM SB Office. The appeal case file must include (1) a statement by the contracting officer, which sets forth the decision rationale and addresses the appeal issues on a point-by-point basis; (2) supporting documents related to controversial aspects of the appeal; (3) supporting documents related to results of market research; (4) The completed DD Form 2579 and SBA Form 70 and any related correspondence; (5) a summary of the procurement history; (6) a copy of the solicitation's evaluation and award factors; (7) supporting documents related to the suspension of all actions on the requirement pending outcome of the appeal; and (8) evidence of case file review and/or concurrence by the local Small Business, Legal, and Clearance and Program Support offices prior to submission to SAF/SB.

Subpart 5319.13 – HISTORICALLY UNDERUTILIZED BUSINESS ZONE (HUBZONE) PROGRAM

5319.1305 HUBZone Set-Aside Procedures

(d)(1) When notified by the SBA of an intent to appeal with the Agency Head, the contracting officer shall follow 5319.810 above to prepare an appeal case file.

(d)(2) See MP5301.601(a)(i).

Subpart 5319.14 – SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS PROCUREMENT PROGRAM

5319.1405 Service-disabled Veteran-owned Small Business Set-aside Procedures

(d) See MP5301.601(a)(i).

Subpart 5319.15 – WOMEN-OWNED SMALL BUSINESS PROGRAM

5319.1505 Set-aside Procedures

(i)(2) When notified by the SBA of an intent to appeal with the Agency Head, the contracting officer shall follow 5319.810 above to prepare an appeal case file.

(i)(3) See MP5301.601(a)(i).

(i)(5) See MP5301.601(a)(i).