13.303-6 Review procedures.

(a) The *contracting officer* placing orders under a BPA, or the designated representative of the *contracting officer*, *shall* review a sufficient random sample of the BPA files at least annually to ensure that authorized procedures are being followed.

(b) The *contracting officer* that entered into the BPA *shall*-

(1) Ensure that each BPA is reviewed at least annually and, if necessary, updated at that time; and

(2) Maintain awareness of changes in market conditions, sources of supply, and other pertinent factors that *may* warrant making new arrangements with different suppliers or modifying existing arrangements.

(c) If an office other than the purchasing office that established a BPA is authorized to make purchases under that BPA, the agency that has jurisdiction over the office authorized to make the purchases *shall* ensure that the procedures in paragraph (a) of this subsection are being followed.

Parent topic: 13.303 Blanket purchase agreements (BPAs).