If departmental elements maintain the Government's official property management records, the contract records may be kept as a separate account in the bureau's internal property management system, in which case the contracting officer or formally designated property administrator shall serve as custodian of the account.
(a) In compliance with FAR 45.505-14, by January 31 of each year, DOJ contractors shall furnish the
cognizant contracting officer an annual report of the DOJ property for which they are accountable as
of the end of the calendar year.

(b) By March 1 of each year, bureaus shall submit a summary report of Departmental property
furnished under each contract, as of the end of the calendar year, to the Facilities and Administrative
Services Staff, Justice Management Division. The report shall be categorized in accordance with FAR
45.505 and shall include contracts for which the bureau maintains the official government records.

SUBPART 2845.6 - REPORTING, REDISTRIBUTION, AND DISPOSAL OF CONTRACTOR
INVENTORY

2845.603 Disposal methods.

Policies pertaining to reutilization and disposal of DOJ property, including requirements for internal
screening, waivers, and disposal reporting, are prescribed in the Justice Property Management
Regulations Subpart 128-43. Unless otherwise specified, the "plant clearance officer" shall be a
designated utilization and disposal representative of a bureau's property management office.