

PART 5317 - Special Contracting Methods

Table of Contents

[SUBPART 5317.1 — MULTIYEAR CONTRACTING](#)

[5317.105-1 Uses](#)

[5317.106 Procedures](#)

[5317.106-3 Special Procedures Applicable to DoD, NASA, and the Coast Guard](#)

[5317.170 General](#)

[5317.171 Multiyear Contracts for Services](#)

[5317.172 Multiyear Contracts for Supplies](#)

[5317.173 Multiyear Contracts for Military Family Housing](#)

[5317.174 Multiyear Contracts for Electricity from Renewable Energy Sources](#)

[SUBPART 5317.2 — OPTIONS](#)

[5317.204 Contracts](#)

[5317.205 Documentation](#)

[5317.207 Exercise of Options](#)

[SUBPART 5317.5 — INTERAGENCY ACQUISITIONS](#)

[5317.500 Scope of Subpart](#)

[SUBPART 5317.7 — INTERAGENCY ACQUISITIONS: ACQUISITIONS BY NONDEFENSE AGENCIES ON BEHALF OF THE DEPARTMENT OF DEFENSE](#)

[5317.703 Policy](#)

[5317.770 Procedures](#)

[SUBPART 5317.74 — UNDEFINITIZED CONTRACT ACTIONS](#)

[5317.7402 Exceptions](#)

[5317.7404 Limitations](#)

[5317.7404-1 Authorization](#)

[5317.7404-3 Definitization Schedule](#)

[5317.7404-5 Exceptions](#)

[5317.7405 Plans and Reports](#)

[5317.7406 Contract Clauses](#)

[SUBPART 5317.75 — ACQUISITION OF REPLENISHMENT PARTS](#)

[5317.7502 General](#)

[5317.7504 Acquisition of Parts When Data is Not Available](#)

[5317.7505 Limitations on Price Increases](#)

[SUBPART 5317.90 — ASSOCIATE CONTRACTOR AGREEMENTS](#)

[5317.9000 Associate Contractor Agreements](#)

[2019 Edition]

INTERIM CHANGE: See [CPM 19-C-11](#).

SUBPART 5317.1 — MULTIYEAR CONTRACTING

5317.105-1 Uses

(b) Before entering into any multiyear contract, the contracting officer must review current statute and other Congressional language for potential restrictions.

INTERIM CHANGE: See [CPM 19-C-11](#).

5317.106 Procedures

See the [Multiyear Contracting Guide](#) for general guidance on how to use multi-year contracting to acquire supplies and services.

5317.106-3 Special Procedures Applicable to DoD, NASA, and the Coast Guard

(f) *Annual and multiyear proposals.* See [MP5301.601\(a\)\(i\)](#).

(g) *Level unit prices.* See [MP5301.601\(a\)\(i\)](#).

5317.170 General

INTERIM CHANGE: See [CPM 19-C-11](#).

(d)(1) The contracting officer must provide the congressional notification described in DFARS 217.170(d)(1), using the 1279 format in [MP5305.303](#), to [SAF/AQC](#) 40 days before the planned contract award date, with an information copy to [SAF/FMBL](#), [SAF/LLP](#), and the SCO. SAF/AQC will notify the DoD offices listed in DFARS 217.170(d)(4). This congressional notification does not fulfill the requirement to announce contract awards in accordance with FAR 5.3, as supplemented.

5317.171 Multiyear Contracts for Services

(c) The contracting officer must provide the determination described in DFARS 217.171(c) through *the SCO* to [SAF/AQC](#) for approval processing.

INTERIM CHANGE: See [CPM 19-C-11](#).

5317.172 Multiyear Contracts for Supplies

(f)(2) See [MP5301.601\(a\)\(i\)](#).

(g) The contracting officer must provide the information supporting all requirements described in DFARS 217.172(g)(2) through *the SCO* to [SAF/AQC](#) for approval processing.

INTERIM CHANGE: See [CPM 19-C-11](#).

5317.173 Multiyear Contracts for Military Family Housing

INTERIM CHANGE: See [CPM 19-C-11](#).

5317.174 Multiyear Contracts for Electricity from Renewable Energy Sources

(b) See [MP5301.601\(a\)\(i\)](#).

SUBPART 5317.2 — OPTIONS

5317.204 Contracts

(e)(i)(A)-(B) The Life Cycle Sustainment Plan (LCSP), written Acquisition Plan (AP), or Acquisition Strategy Panel (ASP) approval authority has the authority to approve contract periods in excess of five years, unless otherwise restricted by statute. If a LCSP/AP/ASP is not required, the contracting officer has the authority to approve contract periods in excess of five years, unless otherwise restricted by statute.

(e)(i)(C) SAF/AQ must make the determination. Requests for approval must be submitted through *the SCO* to [SAF/AQC](#).

INTERIM CHANGE: See [CPM 19-C-11](#).

(e)(iii) Requests for approval must be submitted through *the SCO* to [SAF/AQC](#) at least 30 days prior to issuing an order.

INTERIM CHANGE: See [CPM 19-C-11](#).

See [AFICC PGI 5317.204-90](#).

See [AFMC PGI 5317.204-90](#).

5317.205 Documentation

See the tailorable [Determination and Findings -- Options and Quantities](#) template.

5317.207 Exercise of Options

(c) See the tailorable [Determination and Findings -- Exercising an Option](#) template.

(8) For SMC, if the contract is a space program contract (See [AFFARS 5302](#)), verify the contractor is not listed on the Contractor Responsibility Watch List ([CRWL](#)). If the contractor is listed on the CRWL, the contracting officer shall not exercise the option without obtaining approval (See [AFFARS MP5309.190](#)).

SUBPART 5317.5 – INTERAGENCY ACQUISITIONS

5317.500 Scope of Subpart

See [AFI 65-118](#) for processing interagency acquisitions, to include acquisitions authorized under The Economy Act.

See [AFICC PGI 5317.501](#).

See [SMC PGI 5317.502-2](#).

SUBPART 5317.7 – INTERAGENCY ACQUISITIONS: ACQUISITIONS BY NONDEFENSE AGENCIES ON BEHALF OF THE DEPARTMENT OF DEFENSE

5317.703 Policy

(e) See MP5301.601(a)(i).

5317.770 Procedures

See [AFI 65-118](#) for procedures on reviewing and approving orders placed for supplies and services under non-DoD contracts, either through direct or assisted acquisition.

SUBPART 5317.74 – UNDEFINITIZED CONTRACT ACTIONS

5317.7402 Exceptions

(a)(4) See [AF PGI 5317.7402](#) when contracting for long-lead items initiated with advance procurement funds. Follow DFARS 217.74 when contracting for long-lead items procured with other than advance procurement funds. When procurement funds must be added to an undefinitized long-lead procurement contract issued with advance procurement funds prior to definitization, follow the procedures at DFARS 217.74.

(b) When complying with the requirements described in DFARS 217.7402(b), SCOs must provide a courtesy copy to [SAF/AQC](#). Maintain proof of submission in the contract file.

See [AF PGI 5317.7402-90](#).

5317.7404 Limitations

(a)(1)(ii) See 5317.7404-1 for approval authority to enter into a UCA for a foreign military sale.

(b)(2) See [MP5301.601\(a\)\(i\)](#).

5317.7404-1 Authorization

See [MP5301.601\(a\)\(i\)](#). See the tailorable [Request for Authority to Issue a UCA](#) template.

See SMC PGI 5317.7404-1.

5317.7404-3 Definitization Schedule

(a)(1) See [MP5301.601\(a\)\(i\)](#).

See [AFMC PGI 5317.7404-3-90](#).

5317.7404-5 Exceptions

(b) The authority to grant waivers to the limitations set out in DFARS 217.7404(a), 217.7404-2, 217.7404-3, and 217.7404-4 pursuant to DFARS 217.7404-5 (b) is retained by the DAS(C) or ADAS(C) and is not redelegable. Submit requests for waivers through *the SCO* to [SAF/AQC](#) for approval.

INTERIM CHANGE: See [CPM 19-C-11](#).

5317.7405 Plans and Reports

To comply with the Consolidated UCA Management Plan and Semi-annual Consolidated UCA Management Report requirements described in DFARS 217.7405, SCOs are required to ensure UCAs with a value equal to or exceeding \$5 million are input/updated in the [UCA Reporting Tool](#) on a semi-annual basis no later than April 10th and October 10th of each year. For any reportable UCA that falls 30 days behind its schedule, update status in the reporting tool to identify actions taken to get back on schedule. In addition, the SCO shall ensure a copy of the record of weighted guidelines, or alternative documentation, for each definitized UCA with a value equal to or exceeding \$100 million, as described in DFARS PGI 217.7405(1), is included with the semi-annual reporting. Special access program offices will provide the information directly to the DAS(C)/ADAS(C), as appropriate.

5317.7406 Contract Clauses

Contracting officers must insert the clause at [AFFARS 5352.217-9000](#), *Long Lead Limitation of Government Liability*, in all long-lead procurement solicitations and contracts initiated with advance procurement funds.

SUBPART 5317.75 — ACQUISITION OF REPLENISHMENT PARTS

5317.7502 General

See [AFMC PGI 5317.7502-90](#).

5317.7504 Acquisition of Parts When Data is Not Available

(4)(ii) See [MP5301.601\(a\)\(i\)](#).

5317.7505 Limitations on Price Increases

(b) See [MP5301.601\(a\)\(i\)](#).

See [AFMC PGI 5317.7506-90](#).

See [AFMC PGI 5317.7601-90](#).

SUBPART 5317.90 — ASSOCIATE CONTRACTOR AGREEMENTS

5317.9000 Associate Contractor Agreements

See [AF PGI 5317.9000](#).