PART 5337 - Service Contracting

2019 Edition

Revised: 26 Jul 21

INTERIM CHANGE: See Policy Memo 21-C-04.

Table of Contents

PART 5337 - Service Contracting 1

SUBPART 5337.1 — SERVICE CONTRACTS (GENERAL) 1

5337.102-70 Prohibition on Contracting for Firefighting or Security-Guard Functions 2

5337.104 Personal Services Contracts 2

5337.106 Funding and Term of Service Contracts 2

5337.113-1 Waiver of Cost Allowability Limitations 2

5337.170-2 Approval Requirements 2

SUBPART 5337.2 — ADVISORY AND ASSISTANCE SERVICES 3

5337.204 Guidelines for Determining Availability of Personnel 3

SUBPART 5337.5 — MANAGEMENT AND OVERSIGHT OF SERVICE CONTRACTS 3

5337.503 Agency-head Responsibilities 3

SUBPART 5337.74 — SERVICES AT INSTALLATIONS BEING CLOSED 3

5337.7401 Policy 3

SUBPART 5337.1 — SERVICE CONTRACTS (GENERAL)

See AFMC PGI 5337.102-90.

See AFMC PGI 5337.102-91.

5337.102-70 Prohibition on Contracting for Firefighting or Security-Guard Functions

INTERIM CHANGE: See Policy Memo 21-C-04

5337.104 Personal Services Contracts

(b) See the tailorable Determination and Findings template.
(i) For “Operational and Enterprise Contracting,” the installation commander is authorized to approve the D&F at DFARS 237.104(b)(i). For PEO programs and acquisitions, the PEO is authorized to approve this D&F.

(iii)(A)(2) See MP5301.601(a)(i).

5337.106 Funding and Term of Service Contracts

See DFARS 204.7103-1 for guidance on considering severability when forming Service contracts.

See AFMC PGI 5337.110-90.

5337.113-1 Waiver of Cost Allowability Limitations

(a) See MP5301.601-90. Submit requests for waivers through the SCO to SAF/AQC for approval.

5337.170-2 Approval Requirements

(a)(1) The Services Designated Official (SDO) (see AFI 63-138, Acquisition of Services) will approve acquisitions of services to be purchased through a contract or task order above the SAT that is not performance-based.

(i) If more than 50 percent of the requirement (contract or task order), measured in dollars, is performance-based, the requirement can be considered a performance-based service acquisition.

(ii) Purchase requests for services acquisitions that are not performance based will include the following statement:

“IAW 10 USC 2330, the Services Designated Official (SDO) has approved the attached Performance Work Statement and Quality Assurance Surveillance Plan ensuring requirements are performance based to the maximum extent practicable.”

SUBPART 5337.2 — ADVISORY AND ASSISTANCE SERVICES

5337.204 Guidelines for Determining Availability of Personnel

This approval has been delegated to MAJCOM/DRU/AFRCO Commanders and, within AFMC and SMC, to the Center Commanders.

See AFMC PGI 5337.204.

See SMC PGI 5337.204.

SUBPART 5337.5 — MANAGEMENT AND OVERSIGHT OF SERVICE CONTRACTS

5337.503 Agency-head Responsibilities

See AFI 63-138, Acquisition of Services.
See AFMC PGI 5337.503-90.

See AFICC PGI 5337.503-90.

See USAFA PGI 5337.503-90.

SUBPART 5337.74 — SERVICES AT INSTALLATIONS BEING CLOSED

5337.7401 Policy

(c) See MP5301.601(a)(i).