ANNEX 6 - CONSOLIDATED UNDEFINITIZED CONTRACT ACTION (UCA) MANAGEMENT REPORT

In accordance with 5217.7405, Plans and Reports, each contracting activity shall submit a Consolidated UCA Management Report, which provides the following information:

- Contract Number
- Task Order/Delivery Order Number (if applicable)
- Program Description/Reason for Award
- Date the Action was Awarded
- Is the Action an Undefinitized Contract Action (UCA) or Unpriced Change Order?
- Original Due Date for Definitization
- Date Qualifying Proposal Received
- Extended Date for Definitization
- Date of Definitization Modification (if Definitized)
- Negotiated Amount (if Definitized)
- Profit/Fee Percentage Negotiated (if Definitized)
- Contract Type (if Definitized)

  - Was the contract type risk value used for the objective profit/fee in the record of weighted guidelines in the LOW end of the designated range? If NO, provide a justification in column W comments.

  - Estimated percentage of actual costs incurred prior to definitization (if Definitized)

- Reporting Date
- Calculated Due Date (calculated field)
- Report Date or Definitization Date (calculated field)
- # Days Before/Past Scheduled Definitization Date (calculated field)
- UCA/UCO Age Greater than 360 Days (calculated field)
- Subject to Definitization Rules? (Yes/No)
- Not to Exceed Amount ($)
Amount Obligated ($)

% of NTE (calculated field)

Reason for Definitization Delay

Comments

Agency or Department

To standardize report submissions, use the UCA reporting template of DFARS PGI 217.7405(2)(ii) available at the following website:


Note: There are five automatic-calculated fields in this new template.