



## CAOC CHARTER

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### **Authority**

The Chief Acquisition Officers (CAOs) Council (the Council) is established pursuant to Section 16A of the Office of Federal Procurement Policy (OFPP) Act, as amended, 41 U.S.C. 403, et seq.

### **Purpose**

The Council is the principal interagency forum for monitoring and improving the Federal acquisition system.

### **The Council:**

- Develops recommendations for the Director of the Office of Management and Budget (OMB) on acquisition policies and requirements; Shares experiences, ideas, best practices, and innovative approaches;
- Assists the OFPP Administrator in identifying, developing, and coordinating multi- agency projects and other innovative initiatives;
- Promotes effective business practices that ensure the timely delivery of best value products and services and achieve public policy objectives, working with the OFPP Administrator and the Federal Acquisition Regulatory Council as necessary;
- Furthers integrity, fairness, competition, openness, and efficiency; and Along with the Office of Personnel Management, assesses and addresses the hiring, training, and professional development needs of the acquisition workforce.

The Council also is focused on promoting the President's Management Agenda in all aspects of the acquisition system, as well as the President's specific acquisition-related initiatives and policies.

### **Membership**

The Council is chaired by OMB's Deputy Director for Management (DDM). The OFPP Administrator leads the Council's activities on behalf of the DDM. The Vice-Chair shall be selected by the Council from among its members. The Vice-Chair shall serve a one-year term, and may serve multiple terms. Members consist of agency CAOs, the Under Secretary of Defense for Acquisition, Logistics and Technology, and the Senior Procurement Executives of each military department. In addition, members may include other senior agency officers appointed by the heads of agencies in consultation with the Chair.

### **Meetings**

The Council shall meet every three months, or as needed, at the discretion of the Chair. Administrative support to the Council shall be provided by the General Services Administration.

### **Working Groups**

The Council may use working groups to address particular issues and initiatives, as needed.

Working groups consist of Council members or other agency personnel with the requisite expertise to effectively address the issues and initiatives. Working group members and tasks are assigned by the Chair or Vice-Chair.

### **Liaisons**

The Council may appoint liaisons with the Chief Information Officers Council, the Chief Financial Officers Council, the Human Resources Management Council, the Small Business Procurement Advisory Council, and other councils or organizations, as appropriate.

### **Effective Date**

This Charter is effective as of June 1, 2004.

Signed

Clay Johnson III  
Deputy Director for Management  
Office of Management and Budget