



**DEFENSE LOGISTICS AGENCY  
HEADQUARTERS  
8725 JOHN J. KINGMAN ROAD  
FORT BELVOIR, VIRGINIA 22060-6221**

PROCLTR 2018-

**MEMORANDUM FOR PROCLTR DISTRIBUTION LIST**

**SUBJECT: Federal Aviation Administration (FAA) Certified Parts (Defense Logistics Acquisition Directive (DLAD) Subpart 11.92)**

This procurement letter (PROCLTR) provides policy on procuring FAA certified parts and issues three new procurement notes. L32, Federal Aviation Administration (FAA) Certified Parts, and M10, Federal Aviation Administration (FAA) Certified Parts – Shipment Documentation Requirements, notify suppliers of consumable items that they must (1) be certified prior to award, (2) submit appropriate paperwork in response to the solicitation, and (3) furnish appropriate certification with each shipment. Procurement note C22, Federal Aviation Administration (FAA) Certified Parts – Depot Level Repairables (DLRs), informs offerors that they must be identified by the requiring activity as an acceptable source to be eligible for award.

This PROCLTR is effective immediately. The DLAD is revised as stated in the attachment, which takes precedence over the published DLAD until this revision is incorporated in the published version. The point of contact is Joanne Battaglia, (571) 767-1177, DSN 427-1177, or e-mail: joanne.battaglia@dla.mil.

**MATTHEW R. BEEBE**  
Director, DLA Acquisition

Attachment:  
As stated

# DEFENSE LOGISTICS ACQUISITION DIRECTIVE

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CONFORMED VERSION
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## PART 11 – DESCRIBING AGENCY NEEDS TABLE OF CONTENTS

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### SUBPART 11.92 – FEDERAL AVIATION ADMINISTRATION (FAA) CERTIFIED PARTS

- 11.9201 Acquisition of FAA Certified Parts.
- 11.9202 Acquisition of FAA Certified Depot Level Repairables (DLRs).

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### SUBPART 11.92 – FEDERAL AVIATION ADMINISTRATION (FAA) CERTIFIED PARTS

#### 11.9201 Acquisition of FAA certified parts for consumable items.

(a) When special procedure code “46” applies to a consumable item, the contracting officer shall acquire only FAA certified parts.

(b) The contracting officer shall—

(1) Check the EBS Approved Manufacturer’s Parts List (AMPL) to ensure a manufacturer is FAA-approved, and document the contract file prior to award.

(2) Check the FAA website <http://www.aviationsuppliers.org/FAA-AC00-56> to ensure a dealer/distributor is FAA-approved. If so, print a screenshot as evidence the offeror is eligible for award. Require dealers/distributors that are not currently FAA-approved to provide traceability documentation meeting the requirements in L32, paragraph (2)(a). Ensure dealers/distributors provide documentation for the organizations listed in procurement note L32, paragraph (2)(b) to demonstrate they have a satisfactory quality system.

(c) Contracting officers shall include procurement note L32 in all solicitations for items that require FAA certification.

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#### L32 Federal Aviation Administration (FAA) Certified Parts (APR 2018)

(1) This item is required to be produced by an FAA-approved manufacturer. Material shall be new, unused, and not previously owned by the Government. To be considered for award, the offeror shall submit sufficient documentation with its offer to demonstrate it has one or more of the FAA approvals/designations identified below. (The contractor shall reference the solicitation number in the title of the document.)

(a) Manufacturers: Production Certificate Holder; Part Manufacturer Approval; Technical Standard Order Approval; Direct Ship Authority.

(b) Distributors: Accreditation to FAA AC 00-56B.

(2) Dealers/distributors asserting compliance with FAA AC 00-56B must appear on the listing of FAA AC 00-56B Accredited Companies maintained by the Aviation Suppliers Association for the FAA (<http://www.aviationsuppliers.org/FAA-AC00-56>). Dealers/distributors asserting compliance and not listed on the website shall provide the following documentation with their offers. (The offeror shall reference the solicitation number in the title of the document.)

(a) Traceability: Offerors shall provide an unbroken chain of traceability by lot and batch number or by serial number from the original FAA-approved manufacturer through all entities that purchased, received, stored, or redistributed the item from point of manufacturer.

(b) Quality system: Offerors shall provide documentation demonstrating they have a quality system for distributors of civil aeronautical parts that is accredited by one or more of the organizations identified below.

Quality System Standards Organization	Acceptable Quality System Standard (current revision required)	Title	Accreditation Organization
Aviation Suppliers Association (ASA)	ASA-100	Quality System Standard	List maintained by ASA <a href="http://www.aviationsuppliers.org">www.aviationsuppliers.org</a>
Transonic Aviation Consultants	TAC-2000	Aeronautical Parts Distributor Quality Assurance Standard	List maintained by Transonic Aviation Consultants <a href="http://www.transonicaviation.com">www.transonicaviation.com</a>
International Organization for Standardization (ISO)	ISO-9001	Quality Management Systems Requirements	Certification bodies accredited by International Accreditation Forum (IAF) accreditation body signatories ( <a href="http://www.iaf.nu">www.iaf.nu</a> )
International Aerospace Quality Group (IAQG)	AS9100, AS9110, and AS9120 (EN9100, EN9110, and EN9120)	Quality Management Systems	List of organizations (certification bodies) is maintained on IAQG Online Aerospace Supplier Information System (OASIS) database website ( <a href="http://www.sae.org/?PORTAL_CODE=IAQG">www.sae.org/?PORTAL_CODE=IAQG</a> )

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(b) Contracting officers shall include procurement note M10 in all awards for consumable items that must be produced by an FAA-approved manufacturer.

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**M10 Federal Aviation Administration (FAA) Certified Parts – Shipment Documentation Requirements (APR 2018)**

(1) The contractor shall furnish acceptable documentation with each shipment demonstrating appropriate certification of the item. Acceptable documentation is one of the following:

- (a) FAA 8130-3, Authorized Release Certificate;
- (b) Airworthiness Approval Tag;
- (c) Certificate of Conformance (CoC) with information equivalent to an FAA 8130-3, in compliance with the CDRL;
- (d) European Aviation Safety Agency (EASA) Form 1, Authorized Release Certificate; or
- (e) Transport Canada Civil Aviation (TCCA) Form One, Authorized Release Certificate.

(2) The contractor shall furnish with each shipment documentation that includes a statement confirming that all items in the shipment are new, unused, and meet contract requirements.

(3) For each quantity unit pack (QUP) equal to each unit of issue, the contractor shall provide a copy of the documentation described in paragraph (1) of this procurement note. The contractor shall package the documentation with the material prior to shipment. If the material is manufactured in different lots, the contractor shall provide the documentation for each lot.

(4) The contractor shall place marking/labels on the outside of the packaging. The contractor shall indicate on the marking/labels that the appropriate documentation applies as included inside the package.

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**11.9202 Acquisition of FAA Certified Depot Level Repairables (DLRs).**

(a) The contracting officer shall acquire FAA certified parts for DLRs based on the requiring activity's requirements stated in documentation that accompanies the purchase request:

(1) Screening Analysis Worksheet (SAW) or Form 761: Includes the basic item description and information, screening remarks, AMC/AMSC codes, testing requirements, and inspection and acceptance requirements. A requirement for FAA certification will be stated in the remarks section.

(2) Form 807, Recommended Quality Assurance Provisions and Special Inspection: Provides any special inspection procedures for procurement of an FAA item.

(b) Offerors not listed on the above forms must provide a Source Approval Request (SAR) if they desire to be considered for the current or future awards. The contracting officer shall submit the SAR to the product specialist.

(c) Government surplus material is not acceptable for FAA certified parts. The contractor shall furnish only new, unused material.

(d) Contracting officers shall include procurement note C22 in all solicitations and awards when procuring FAA certified parts for DLRs.

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C22 Federal Aviation Administration (FAA) Certified Parts – Depot Level Repairables (DLRs) (APR 2018)

Offerors that are not identified by the requiring activity as an acceptable source are ineligible for award. Offerors that are ineligible for award pursuant to this note may submit a source approval request to the contracting officer for this procurement for consideration by the requiring activity.

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<b>MARKED VERSION</b>
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