

# SHORT FORM RESEARCH CONTRACT RESEARCH PROPOSAL COVER PAGE

Form Approved  
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DATE SUBMITTED

DO NOT USE THIS BLOCK

1. TO

(Submit copies of proposal to)

a. NAME

b. ADDRESS

(1) STREET

(2) CITY

(3) STATE

(4) ZIP CODE

3. SCIENTIFIC FIELD

5. TITLE OF PROPOSAL

2. FROM (Name and Address of Offeror)

a. NAME

b. ADDRESS

(1) STREET

(2) CITY

(3) STATE

(4) ZIP CODE

c. IDENTIFICATION NUMBER

4. TYPE OF ORGANIZATION (X one)

a. EDUCATIONAL INSTITUTION

b. OTHER NONPROFIT

6. PROPOSAL ALSO BEING SUBMITTED TO

7. PROPOSED AMOUNT  
\$

8. REQUESTED DURATION

9. REQUESTED START DATE (YYMMDD)

10. TYPE OF CONTRACT (X one)

a. COST PLUS FIXED FEE

b. COST, NO FEE

c. COST SHARING

11. PROPOSAL VALID UNTIL (Minimum 6 months)

12. PRINCIPAL INVESTIGATOR(S)

a. NAME

b. DEPARTMENT

c. TELEPHONE NUMBER

(1)

(2)

(3)

13. ADMINISTRATIVE REPRESENTATIVE AUTHORIZED TO CONDUCT NEGOTIATIONS

a. NAME

b. DEPARTMENT

c. TELEPHONE NUMBER

(1)

(2)

14. OFFEROR'S STATEMENTS (See Page 2) (Write enclosures or page numbers in appropriate block. If page numbers, precede items(s) by "pg".)

a. TECHNICAL

(1) TITLE AND ABSTRACT OF PROPOSED EFFORT

(2) STATEMENT OF WORK

(3) DISCUSSION OF BACKGROUND, OBJECTIVES, APPROACHES, AND AVAILABLE FACILITIES

(4) NAMES AND BRIEF BIOGRAPHICAL INFORMATION OF KEY PERSONNEL

b. FINANCIAL

(1) COST ESTIMATE DETAILED BY COST ELEMENTS ON SF 1411 OR EQUIVALENT

(2) TYPE OF SUPPORT OTHER THAN FINANCIAL, IF ANY, REQUIRED OF THE GOVERNMENT (e.g., facilities, equipment, materials, or personnel resources)

c. ADMINISTRATIVE

(1) STATEMENTS, IF APPLICABLE, REGARDING COST SHARING, ORGANIZATIONAL CONFLICTS OF INTEREST, STATUS OF SECURITY CLEARANCES, ENVIRONMENTAL IMPACT, AND PREVIOUS OR ORGANIZATIONAL EXPERIENCE IN THE FIELD COVERED BY THE PROPOSAL

(2) STATEMENT AS TO WHY IT IS NECESSARY TO ACQUIRE PROPERTY, IF ANY, WITH CONTRACT FUNDS (See FAR 45.302)

15. AUTHORIZED REPRESENTATIVE

a. TYPED NAME

b. TITLE

c. SIGNATURE

d. DATE SIGNED  
(YYMMDD)

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**16. OFFEROR'S STATEMENTS**

**a. USE AND DISCLOSURE OF DATA** *(X one)*

- (1) The proposal shall not be duplicated, used, or disclosed outside the Government in whole or in part for any purpose (except that if a contract is awarded on the basis of this proposal, the terms of this contract shall control disclosure and use). This restriction does not limit the Government's right to use information contained in the proposal if it is obtainable from another source without restriction. All data contained in this proposal is subject to this restriction unless specifically excluded by the offeror. The proposal has been marked as prescribed in FAR 15.509.
- (2) Permission is hereby granted to evaluate this proposal in accordance with your normal procedures which may include evaluation by evaluators both within and outside the Government with the understanding that written agreement not to disclose this information shall not be required of or obtained from any such evaluators.

**b. CONTRACT CLAUSES**

By signature on Page 1 of this Proposal, the offeror authorizes award of a contract in accordance with the provisions of DFARS 235.015-71 and agrees to be bound by the contract clauses contained in DFARS 235.015-71(i), in effect on the effective date of the contract, or such other date as may be mutually agreed upon.

**c. REPRESENTATIONS AND CERTIFICATIONS** *(X one)*

- (1) Representations and Certifications pertaining to Contingent Fee Representation and Agreement, Certification of Nonsegregated Facilities, Previous Contract Compliance Reports, Affirmative Action Compliance, and Clear Air and Water Certification, Organizational Conflicts of Interest, and Insurance Immunity From Tort Liability were furnished your office on *(enter date)* \_\_\_\_\_. These representations and certifications remain valid and are appropriate for the subject proposal. No facility to be used for the proposed research has been the subject of a conviction under the Clean Air Act or the Federal Water Pollution Act.
- (2) The comprehensive Representations and Certifications as cited above have not been submitted. The attached Representations and Certifications have been developed in connection with the subject proposal and *(X one)*

(a) should be used only in connection with the subject proposal.

(b) may be used not only for the subject proposal but as a comprehensive submission for possible use with prospective proposals.

**d. ADVANCE PAYMENTS** *(Applicable only to offerors with existing payment agreements with DoD)*

Advance payments will be made for performance of this SFRC pursuant to the terms and conditions of the Advance Payment Pool Agreement dated *(enter date)* \_\_\_\_\_ between the Department of *(enter name)* \_\_\_\_\_ and the Contractor *(enter name)* \_\_\_\_\_.

The provisions of that Agreement are hereby incorporated by reference in this SFRC with the same force and effect as though fully set forth herein. If this SFRC is awarded by the Department that entered into the Advance Payment Pool Agreement with the Contractor, this SFRC shall be paid by *(enter name and address of paying officer designated by the agreement)* \_\_\_\_\_ and deemed a "designated pool contract" for the purpose of said Agreement. If this SFRC contract is awarded by one of the other military departments or the Defense Logistics Agency, it will be deemed a "pool contract" for the purpose of said Agreement and, notwithstanding other provisions of this SFRC, all payments hereunder will be by check drawn payable to the dual payee, "Department of the *(enter name)* \_\_\_\_\_ or *(enter name of Contractor)* \_\_\_\_\_" and forwarded to *(enter name and address of paying office designated by the agreement)* \_\_\_\_\_ for appropriate disposition.