

The Office of Federal Procurement Policy (OFPP) is seeking at least **three** acquisition professionals (GS13 or above) with demonstrated experience looking for learning opportunities in a dynamic, fast-paced environment. Detailees will gain experience working on category management, data analysis, and other key OFPP initiatives.

Qualified candidates will work on one or all of the following areas:

- 1) **Category Management (CM) -- Data Analytics / Visualization.** Duties include, but are not limited to, the following:
 - Provide data gathering and analytic support for CM. This may involve working closely with the GSA Program Management Office.
 - Design and deliver solutions that simplify the presentation of complex data through the use of tools for senior leaders and the acquisition community supporting the new President's Management Agenda Cross-Agency Priority (CAP) goals.
 - Candidates will have advanced to expert knowledge and usage of:
 - i. acquisition data contained in FPDS and other acquisition feeder systems;
 - ii. analytics tools to include Excel and Tableau;
 - iii. programming code and query development in R scripting language (experience with Python scripting language also sought); and
 - iv. ability to consume and apply business rules and computational methodologies that are critical to category management.

- 2) **Category Management (CM) -- Analysis & Program Management Support.** Duties include, but are not limited to, the following:
 - Support the CM initiative by helping the Category Managers and interagency teams review reports, data, and complete other related analyses.
 - Support the CM program's primary processes (Best-in-Class (BIC), spend under management (SUM), and savings), including on-going reviews of data, trend analyses, development of standards/templates, etc.

- 3) **Data, Transparency, & Performance Lead.** Duties include, but are not limited to, the following:
 - Lead interagency working groups on the development and implementation of government-wide initiatives related to data and transparency improvements, data capture, and data sharing.

- Lead review of acquisition policies to identify where technology or automation can assist in modernizing the acquisition data environment.
- Assist OFPP staff in other high-priority areas of interest to senior officials in the Office of Management and Budget and other agencies.

Location: Washington, D.C., near White House.

Timeframe: This assignment is full time for four to six months. Start date will depend on clearance timeline.

Please obtain your supervisor's approval before submitting your resume and letter of interest to Susan Minson at sminson@omb.eop.gov. If you have any questions, please send her an email.

Thanks.